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1. Purpose and effective date of this document

The purpose of this document is to supplement the RGSG for the Certification of Management Systems (RGSG) adopted by TÜV Italia s.r.l. (TÜV Italia), for the certification of road traffic safety management systems (hereinafter "SGRTS") in accordance with UNI ISO 39001:2016.

2. Field of application

These rules apply to the certification of SGTS management systems carried out with ACCREDIA accreditation.

Reference is also made to the following documents issued by ACCREDIA and available at www.accredia.it:

RG-01: Regulations on the accreditation of Certification, Inspection, Testing and Validation Bodies – General Section

RG-01-01 Regulations on the accreditation of management system certification bodies

3. Terms and definitions

The terminology used in these regulations corresponds to the following standards:

- UNI EN ISO 9000:2015 "Quality management systems - Fundamentals and vocabulary"
- UNI CEI EN 45020:2007: "Standardization and related activities - General vocabulary"
- UNI CEI EN ISO/IEC 17000:2020 "Conformity assessment - Vocabulary and general principles"
- UNI ISO 39001:2016 'Road traffic safety management systems (RTS) - Requirements with guidance for use'

For the following definitions see the RGSG :

- Deficiency (CA)
- Major nonconformity (MaNC)
- Minor nonconformity (MiNC)
- Comment (COM)
- Positive Aspect (PA)

4. Responsibilities

The contents of section 4 of the RGSG will apply.

5. Control of the rules

These rules are available to interested parties at <https://www.tuvsud.com/it>

Organisations may request a copy in printed or digital format.

The contents of section 5 of the RGSG will also apply.

6. Certification procedure

6.1 General information

The contents of section 6.1 of the RGSG will apply.

6.2 Audit procedure and audit programme

The contents of section 6.2 of the RGSG will apply.

6.3 Start of the certification procedure

The contents of section 6.3 of the RGSG will apply.

In particular, for the purposes of calculating the correct duration of audit activities, the organisation shall indicate the number of workers impacted by road safety policies.

6.4 Pre-audit

The contents of section 6.4 of the RGSG will apply.



6.5 Stage 1 audit - (Initial review of documentation + initial audit)

The contents of section 6.5 of the RGSG will apply.

In addition, at this stage of the audit, the organisation is required to provide the auditing team with the following documents:

- A copy of the documentation of registration with the Chamber of Commerce, or a copy of a document certifying its establishment (in the case of organisations not required to register with the Chamber of Commerce).
- A list of claims and complaints received from Interested Parties, showing how they have been managed.

6.6 Stage 2 audit (for an initial audit of the management system or certification audit)

The contents of section 6.6 of the RGSG will apply.

6.7 First issue of certification and renewals

The contents of section 6.7 of the RGSG will apply.

6.8 Surveillance audit

The contents of section 6.9 of the RGSG will apply.

6.9 Renewal audit

The contents of section 6.9 of the RGSG will apply.

6.10 Special audits or unscheduled audits or a reduction in the scope of certification

The contents of section 6.10 of the RGSG will apply.

7. Register of certified organisations

The contents of section 7 of the RGSG will apply.

8. Referencing the certification. Use of the certificate and mark

The contents of section 8 of the RGSG will apply.

9. Suspension of certification

The contents of section 9 of the RGSG will apply.

10. Withdrawal/cancellation of the certification

The contents of section 10 of the RGSG will apply.

11. Management of claims and reports by client organisations and by interested parties

The contents of section 11 of the RGSG will apply.

12. Documentation, or documented information of the management system and accessibility for TÜV Italia srl audits

The contents of section 12 of the RGSG will apply.

13. Changes to the management system

The contents of section 13 of the RGSG will apply.

14. Changes to the certification system rules

The contents of section 14 of the RGSG will apply.

15. Special requirements for organisations already certified by another body (transfer of a management system certification)

The contents of section 15 of the RGSG will apply.



16. Confidentiality

The contents of section 16 of the RGSG will apply.

17. Complaints (or Appeals)

The contents of section 17 of the RGSG will apply.

18. Complaints against TÜV Italia

The contents of section 18 of the RGSG will apply.

19. Disputes

The contents of section 19 of the RGSG will apply.

20. Financial conditions

The contents of section 20 of the RGSG will apply.