



Add value.
Inspire trust.

Management Systems and Documentation

Your Training at
TÜV SÜD Akademie



Course Description

This online training will take you through the world of management system standards in 20 interactive learning cards and will provide you with an overview of the most frequently used standards in practice. The shared basic ideas of the different management system disciplines will be explained concisely. The core concepts such as risk-based thinking, the PDCA cycle or the process approach are described in short video clips. Furthermore, you will learn the uniform requirements that the standards have for reasonable and adequate management documentation. Determine the speed at which you proceed individually and check your success with short tests.

Who should attend

- Skilled workers and leaders in the area of standardized management systems
- Management representatives of specific disciplines or integration officers who would like to expand their knowledge
- Newcomers and interested individuals

Course Objective

- Processes and management systems
- Process approach and process map
- Types of processes
- Process documentation and notation
- Process participants and process teams
- Processes along the PDCA cycle
 - Process planning
 - Process performance
 - Process analysis
 - Process improvement
- Benefits of process management

Course contents

- Standardized management systems
- Objectives of various management system standards
- Benefits and monitoring of standardized management systems
- Overview of the most common management system standards
- Shared core concepts of management system standards
- Harmonized standards requirements for the management system documentation
- Documentation structures

Methodology

You are part of an interactive journey on which you are provided text, graphics, videos, podcasts or chatbots to widen your knowledge. Quizzes give you the opportunity to verify your learning progress

Certificate

Certificate of Attendance

Sale Modes: Single License, Group License, SCORM Sale

Duration: 30 minutes

Number of Chapters: 7

Learning Mode: Self-Paced (LMS)

Interactivity Level (1-4): 1

Language: English