



This Privacy Policy governs our website at [<https://www.tuvsud.com/en-sg/services/training/smart-industry-readiness-index-siri-assessor-training-and-certification/registration>] for the Certified SIRI Assessor course (collectively, the "Site") as owned and operated by TÜV SÜD Asia Pacific Pte Ltd. For the purpose of this Privacy Policy, "TUV SUD", "we", "our" or "us" shall refer to TÜV SÜD Asia Pacific Pte. Ltd.

By registering with us or using any part of the Site or Services, you shall be deemed to have accepted to be legally bound by the terms of this Privacy Policy without limitation or qualification. If you do not agree to the terms of this Privacy Policy, please do not access or use the Site. Any continued access or use of the Site (whether this time or in future) will imply that you have accepted the terms of this Privacy Policy.

Your privacy is very important to us and we are committed to maintaining your trust. Accordingly, we have developed this Privacy Policy in order for you to understand how we collect, use and disclose your personal information.

## 1. **Collection, Use and Disclosure of Personal Information**

This Site automatically receives and records information on our server logs from your browser, including your IP address, cookie information, and the page(s) requested. This information may be used to improve the overall user experience.

By providing your and/or a third party's personal information to us, whether or not through the Site, you consent to our collection, use and disclosure of your and/or the third party's personal information in accordance with this Privacy Policy. If you are providing the personal information of a third party, you further represent and warrant that you have obtained the necessary consent from such third party.

We may collect, use and/or disclose the personal information provided to us for the following purposes:

- (a) to provide and improve our services, including informing you of any change or updates in our services;
- (b) for targeted online marketing;
- (c) for accounting, billing and verification purposes;
- (d) to contact you regarding any complaints, feedback, queries, requests, claims or disputes;
- (e) to facilitate investigations into any suspicious or illegal activity on the Site;
- (f) for internal administrative and management purposes;
- (g) where required by any act, statute, law, or regulation, rules, directives, or by the order of a government authority or a court or tribunal of competent jurisdiction;
- (h) to protect and enforce our contractual and legal rights and obligations;
- (i) such other purposes consented to by you for which your personal information is collected;
- (j) any other purpose reasonably related to the aforesaid.

We may disclose your personal information to third parties whom we have engaged to provide our services, to maintain this Site or to protect the security or integrity of this Site and our databases. We will use commercially reasonable efforts to ensure that such third parties do not use your personal information for a purpose other than the purposes for which the personal information was originally given.

We will only use or process your personal information in accordance with the above purposes or as otherwise instructed by you. For the avoidance of doubt, we do not have direct control or ownership of such personal information. As we rely on your provision of the relevant personal information to provide our services to you, you agree to ensure that the information provided by you is accurate, complete and up to date.



**2. Confidentiality**

Save where expressly provided herein, we will not reveal to any person, firm or company any personal information which may come to our knowledge hereunder and shall keep with complete secrecy the personal information provided by you and shall not use or attempt to use any such personal information in any manner without your permission. These restrictions shall cease to apply to information or knowledge which may come into the public domain other than as a result of any act or breach of this Privacy Policy by us.

**3. Security of Your Personal Information**

Your account information is protected by a password. It is important that you protect against unauthorised access of your account and information by choosing your password carefully, and keeping your password and computer secure by signing out after using our services.

You should also take appropriate steps to keep your information, software and equipment secure. This includes clearing your Internet browser cookies and cache before and after using any services on the Site.

Where appropriate, we will take reasonable security safeguards to protect your personal information against loss or theft, as well as unauthorised access, disclosure, copying, use or modification. However, as no data transmission over the Internet can be guaranteed to be completely secure, we cannot guarantee the security of data that you choose to send us electronically, and you send such information at your own risk. We do not accept liability for the security, authenticity, integrity or confidentiality of any transaction and other communications made through the Site.

Internet communications may be susceptible to interference or interception by third parties. Despite our best efforts, we make no warranties that the Site is free of viruses or other unauthorised software.

**4. Third Party Websites**

The Site may contain hyperlinks to and from other Internet websites, which may have different privacy practices. Please read the privacy policies of the other websites you visit.

**5. Modification**

The terms of this Privacy Policy may be revised, changed and updated from time to time, without notice to you. All changes will be posted on this page, and your continued access or use of the Site after such changes have been posted will constitute your agreement to the modified Privacy Policy and all of the changes. We therefore encourage you to read this Privacy Policy each time you visit this Site.

**6. Contacts**

If you have any comments, concerns or questions about this Privacy Policy, our policies and practices, please contact our Data Protection Officer (DPO) at TÜV SÜD Asia Pacific Pte Ltd, 1 Science Park Drive, Singapore 118221 / email: [dpo@tuv-sud-psb.sg](mailto:dpo@tuv-sud-psb.sg) / phone: +65 6427 4700.

**7. Terms of use**

By accessing or using the Site, you are deemed to have also accepted our Terms of Use at <https://www.tuvsud.com/en-sg>

The last update to our Privacy Policy was posted on Wednesday, 02 December 2020