



Akademie

TERMS AND CONDITIONS

TÜV SÜD Academy

Hereinafter the contractual partner of TÜV SÜD Akademie shall be referred to as "Participant", and TÜV SÜD Akademie shall be referred to as "Academy". The Participant and the Academy shall be jointly referred to as "Parties".

1 General description, Scope of Application

- 1.1 These Terms & Conditions shall apply in respect of carrying out events, such as open courses, seminars, and workshops (hereinafter referred to as "Courses") between the Academy and the Participant.
- 1.2 The Terms and Conditions shall apply exclusively. Any Terms and Conditions of the Participant, which run contrary to these Terms and Conditions, or which amend them, shall only become a part of the Agreement, where the Academy has explicitly consented to this. This consent requirement shall apply in all cases, including in situations where the Academy is aware of the Participant's Terms and Conditions and provides Courses for the Participant without reservation.
- 1.3 Any individual agreements entered into with the Participant (including any ancillary agreements, amendments or changes) shall have precedence over these Terms and Conditions. The content of any such agreements shall be proven by way of a written contract, or, as the case may be the written confirmation of the Academy, subject to proof to the contrary.

2 Offer, Conclusion of Contract, Withdrawal

- 2.1 The Academy's offers are subject to change and non-binding, unless a binding offer is explicitly agreed in writing. The same shall apply as far as prices are concerned.
- 2.2 The subject of the contract shall be the provision of the agreed services or courses offered, not any specific success.
- 2.3 Participants can sign up or place an order in writing, via fax or online, at the Academy Training Centres. Registration or placing an order shall be binding as soon as the Participant receives their order confirmation in writing.
- 2.4 The Academy shall be entitled to make use of subcontractors to perform the contract.
- 2.5 In the following cases it shall be possible to withdraw from registration or an order: In the event of a cancellation that is received no later than 14 days prior to the commencement of the Course no payment shall fall due, where a cancellation is made no later than the 3rd day prior to the commencement of the Course the fee shall be reduced to 50%, and where a Course is cancelled later than that, or where a Participant simply fails to attend or leaves early, the full price shall be payable. Where a Participant cancels their participation in a course that is longer than 3 months up to the 7th day before such a course commences, then a part-payment for the amount for 3 months shall be payable.

3 Payment Terms

- 3.1 Unless an individual agreement or some other basis for assessing the fee has been expressly agreed, the fees shall be those as are the valid Academy fees at the date the services are provided. The fees are due and payable immediately after invoicing, without deductions and quoting the invoice number, and shall be transferred to one of the accounts specified. The Academy reserves the right to require payment in advance or cash payment as a condition for attendance at Courses.
- 3.2 The fee for Courses includes the costs of attendance, exam fees, teaching materials and where appropriate food.
- 3.3 It is not possible to split a Course amongst several Participants. It is not possible to book parts of a Course at a reduced rate, unless this option is explicitly stipulated in the programme.

4 Running Courses

- 4.1 Courses are run as per the published course programme, or, as the case may be, as agreed individually with the Participant. However, the Academy reserves the right to make changes, provided this does not fundamentally alter the goals of the Course in question.
- 4.2 There is no entitlement to have any Course run by any particular lecturer or, as the case may be, in any particular location. Neither is there any entitlement to a refund or replacement if a day of the Course is not attended.
- 4.3 The Academy reserves the right to cancel a Course if there is a good reason to do so, and where that reason is not the responsibility of the Academy. Such reasons may include amongst others: a lecturer suddenly being taken ill. Fees that have already been paid shall be refunded in such a case. The Participant shall not be entitled to any further claims arising therefrom.
- 4.4 Any Courses that are marked as "guaranteed courses" are guaranteed to take place. Where a specific course is already fully booked at the time of booking, no entitlement shall arise to participate in such a course. However, the Academy reserves the right to cancel a Course in cases of illness of a speaker. Where such a cancellation occurs, the Academy will endeavour to offer an alternative course date to the Participant. The Participant shall be at liberty to choose to either accept such an alternative date, or to withdraw from the Contract.

5 Liability

- 5.1 The Academy shall not be liable to the Customer for any loss of revenue, profit, goodwill or business opportunity or for any consequential loss attributed to or associated with the performance or non-performance of the Services.

- 5.2 The total liability of the Academy to the Customer arising out of or associated with the performance or non-performance of the Services, whether arising in contract, tort (including negligence) or breach of statutory duty, shall not exceed the contract price.
- 5.3 Nothing in this clause shall operate to exclude or limit the liability of the Academy for fraud or fraudulent misrepresentation, or any claim in respect of which liability cannot be limited by law.

6 Force Majeure

In the event that either party is unable to perform its obligations to the other party in whole or in part or not in a timely manner due to an unusual and unforeseeable event beyond the control of that party (force majeure event), the affected obligations of the party relying on the force majeure event shall be suspended for as long as the force majeure event and its consequences persists; any obligations of the other party to provide consideration during this time shall lapse. Claims of the other party, in particular claims for damages, shall not arise in this respect. The party invoking force majeure shall, however, be obliged to inform the other party without delay in text form of the event, the suspended performance obligations and the expected duration of the suspension of the performance obligations. The same shall apply if, by observing a reasonable duty of care, the party invoking force majeure recognizes, whilst the performance obligations are suspended, that the notified probable duration of the suspension will change significantly. If the force majeure event lasts longer than six months from the first information to the other party, both parties shall be entitled to withdraw from the contract. The right of withdrawal shall be replaced by a right of termination for continued obligations. The suspension of a payment obligation - except in scenarios prescribed by law or if such payment obligation represents a consideration within the meaning of sentence 1 - cannot be based on force majeure.

7 Confidentiality, Copyright, Data Protection

- 7.1 The materials provided to Participants, including documentation, software and other media made available for the purposes of the Course, are copyright protected. Any copying, passing on or other use of any such materials provided, whether in their entirety or in part, shall not be permissible unless express, written consent thereto is given by the Academy.
- 7.2 Any use of the combined word/figurative mark TÜV SÜD that goes beyond the certificate issued (e.g. on business cards) shall be prohibited unless explicitly permitted in writing by the Academy.
- 7.3 The Academy shall treat as confidential any business and operational secrets that it becomes aware of in the course of running the Courses, and shall not disclose or use any such information outside of the Course, unless authorised to do so.
- 7.4 The Academy processes the customer's personal data for the proper performance of the order and otherwise only for permissible purposes.
- 7.5 Amongst others, the Academy uses automated data processing machines for this. The Academy complies with all applicable data protection requirements in its data processing.

8 Place of Jurisdiction, Place of Performance, Applicable Law:

- 8.1 The place of jurisdiction for either Party asserting any claims shall be the place of the Registered Office of the Academy.
- 8.2 The place of performance for all obligations arising from the Contract shall be the place of the Registered Office of the Academy.
- 8.3 These Terms and Conditions and the Contract between the Parties shall be governed exclusively by English Law.