

**Annex 1 to the Framework Agreement**  
**Issue date: May 2018**  
**Version 1**

## **Information on data privacy protection**

### **- I. Auditors -**

IFS Management GmbH informs you that as part of your activity as an auditor (Lead-Auditor, Co-Auditor, Trainee-Auditor, Auditor-in-Progress as well as Witness-Auditor), data about you (name, contact data and information in connection with the audits you carry out) will be processed by IFS GmbH ("**Data**"). This Data is also included in the audit report.

#### **I. (1) Name and contact details of the responsible company**

IFS Management GmbH, Am Weidendamm 1A, 10117 Berlin, Phone: +49 (0) 30 726 250 74, Fax +49 (0) 30 726 250 79, [dataprotection@ifs-certification.com](mailto:dataprotection@ifs-certification.com), [www.ifs-certification.com](http://www.ifs-certification.com)

#### **I. (2) Contact data of the data protection officer**

Nils Gustke, Gesellschaft für Personaldienstleistungen mbH, Pestalozzistraße 27, 34119 Kassel, Telefon +49 (0) 561 7896868, Telefax +49 (0) 561 7896861, [gustke@gfp24.de](mailto:gustke@gfp24.de), [www.gfp24.de](http://www.gfp24.de)

#### **I. (3) Processing purposes**

IFS Management GmbH processes the Data for internal administration purposes. The Data, together with the audit report, document that you have conducted a specific audit of an IFS standard for a company.

In addition, IFS Management GmbH processes the Data for its own business purposes. The Data and the audit report serve third parties to inform themselves that an auditor has conducted a specific audit at a company to an IFS standard.

IFS Management GmbH holds the Data on the IFS portal at [www.ifs-certification.com](http://www.ifs-certification.com) for third parties online for retrieval. In addition, companies certified according to an IFS standard may provide third parties with the audit report containing the Data via the IFS portal.

#### **I. (4) Legal basis**

The processing of the Data is permitted in accordance with article 6 (1) (f) GDPR. The processing of the Data is necessary so that IFS Management GmbH can maintain its legitimate interests (internal administration and own business purposes).

#### **I. (5) Data origin**

IFS Management GmbH receives the Data from the certification body.

#### **I. (6) Recipients**

IFS Management GmbH keeps the Data available online in the IFS portal for third parties for retrieval.

In addition, IFS Management GmbH transmits the Data to third parties, which support them in the operation of the IFS portal.

**I. (7) Duration of storage**

The Data is stored by IFS Management GmbH as long as information about the companies audited by you is available in the IFS portal or a contract is processed between you and the certification body or IFS Management GmbH. IFS Management GmbH will also keep the Data ready if it is obliged to store the Data due to statutory retention periods. The statutory retention periods are six years according to section 257 German Commercial Code (*HGB*) and ten years according to section 147 German Tax Code (*AO*).

**I. (8) Rights of the person concerned**

If the legal requirements are met, you have the following rights under articles 15 to 22 GDPR: rights to information, rectification, erasure, restriction of processing, object and data portability.

**I. (9) Right of appeal to the supervisory authority**

You have the right to complain to the supervisory authority in accordance with article 77 GDPR if you consider that the processing of the Data is not lawful. The address of the supervisory authority responsible for IFS Management GmbH is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit (Commissioner for data protection and freedom of information), Friedrichstr. 219, 10969 Berlin.

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## **Information on data privacy protection**

### **- II. Certification Body Employees -**

IFS Management GmbH informs you that data about you (name, contact data) will be processed by IFS Management GmbH ("**Data**"). This Data is included in the reports and certificates that are granted by your certification body. IFS Management GmbH receives the audit report and the certificate from the certification body and provides them in the IFS portal at [www.ifs-certification.com](http://www.ifs-certification.com) for third parties for retrieval.

#### **II. (1) Name and contact details of the responsible company**

IFS Management GmbH, Am Weidendamm 1A, 10117 Berlin, Phone: +49 (0) 30 726 250 74, Fax +49 (0) 30 726 250 79, [dataprotection@ifs-certification.com](mailto:dataprotection@ifs-certification.com), [www.ifs-certification.com](http://www.ifs-certification.com)

#### **II. (2) Contact data of the data protection officer**

Nils Gustke, Gesellschaft für Personaldienstleistungen mbH, Pestalozzistraße 27, 34119 Kassel, Telefon +49 (0) 561 7896868, Telefax +49 (0) 561 7896861, [gustke@gfp24.de](mailto:gustke@gfp24.de), [www.gfp24.de](http://www.gfp24.de)

#### **II. (3) Processing purposes**

IFS Management GmbH processes the Data for its own business purposes. IFS Management GmbH holds the certificate and the Data contained therein in the IFS portal online for retrieval. The certificate and the Data prove that the certification authority has certified a company according to a specific IFS standard.

#### **II. (4) Legal basis**

The processing of the Data is permitted in accordance with article 6 (1) (f) GDPR. The processing of the Data is required in order for IFS Management GmbH to maintain its legitimate interests (for its own business purposes).

#### **II. (5) Data origin**

You have provided your certification body the Data in connection with your work for the certification body. IFS Management GmbH then receives the audit report and the certificate on which the Data are listed from the certification body.

#### **II. (6) Recipients**

IFS Management GmbH holds the Data online in the IFS portal for third parties for retrieval.

In addition, IFS Management GmbH transmits the Data to third parties, which support them in the operation of the IFS portal.

## **II. (7) Duration of storage**

The Data is stored by IFS Management GmbH as long as Data on your certification body or on a company which has been certified by your certification body are available in the IFS portal at [www.ifs-certification.com](http://www.ifs-certification.com) or a contract between your certification body and IFS Management GmbH is processed. IFS Management GmbH also stores the Data if it is obliged to store the Data due to statutory retention periods. The statutory retention periods are six years according to section 257 German Commercial Code (HGB) and ten years according to section 147 German Tax Code (AO).

## **II. (8) Rights of the person concerned**

If the legal requirements are met, you are entitled to the following rights under articles 15 to 22 GDPR: rights to information, rectification, erasure, restriction of processing, object and data portability.

## **II. (9) Right of appeal to the supervisory authority**

You have the right to complain to the supervisory authority in accordance with article 77 GDPR if you consider that the processing of your Data is not lawful. The address of the supervisory authority responsible for the IFS Management GmbH is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit (Commissioner for data protection and freedom of information), Friedrichstr. 219, 10969 Berlin.

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## **Information on data privacy protection**

### **- III. Employees of the certified companies -**

IFS Management GmbH informs you that data about you (name, contact data, position within your company) will be stored at IFS Management GmbH ("**Data**"). This is done in conjunction with the auditing against an IFS standard of your company. The Data is included in the audit report that IFS Management GmbH receives from your company, the auditor or the certification body. The Data may also be displayed in the login area of IFS Management GmbH's website under [www.ifs-certification.com](http://www.ifs-certification.com). There the Data can be viewed by retailers that have been registered for using the login area.

#### **III. (1) Name and contact details of the responsible company**

IFS Management GmbH, Am Weidendamm 1A, 10117 Berlin, Phone: +49 (0) 30 726 250 74,  
Fax +49 (0) 30 726 250 79,  
[dataprotection@ifs-certification.com](mailto:dataprotection@ifs-certification.com)  
[www.ifs-certification.com](http://www.ifs-certification.com)

#### **III. (2) Contact data of the data protection officer**

Nils Gustke, Gesellschaft für Personaldienstleistungen mbH, Pestalozzistraße 27, 34119 Kassel, Telefon +49 (0) 561 7896868, Telefax +49 (0) 561 7896861, [gustke@gfp24.de](mailto:gustke@gfp24.de), [www.gfp24.de](http://www.gfp24.de)

#### **III. (3) Processing purposes**

IFS Management GmbH stores the data for internal administrative and own business purposes. The Data, together with the audit reports, document that your company has been audited against a specific audit of an IFS standard.

#### **III. (4) Legal basis**

The processing of the Data is permitted in accordance with article 6 (1) (f) GDPR. The processing of the Data is necessary so that IFS Management GmbH can maintain its legitimate interests (internal administration and own business purposes).

#### **III. (5) Data origin**

You have provided the Data to your company or to an auditor in connection with the auditing of your company. IFS Management GmbH receives the audit report from your company, the auditor or the certification body.

#### **III. (6) Duration of storage**

The Data is stored by IFS Management GmbH as long as Data on your company are available in the IFS portal at [www.ifs-certification.com](http://www.ifs-certification.com) or as long as the certification body which has certified your company or the auditor who has audited your company are still

active for IFS Management GmbH. IFS Management GmbH also stores the data if it is obliged to store the data due to statutory retention periods. The statutory retention periods are six years according to section 257 German Commercial Code (HGB) and ten years according to section 147 German Tax Code (AO).

**III. (7) Rights of the person concerned**

If the legal requirements are met, you are entitled to the following rights under articles 15 to 22 GDPR: rights to information, rectification, erasure, restriction of processing, object and data portability.

**III. (8) Right of appeal to the supervisory authority**

You have the right to complain to the supervisory authority in accordance with article 77 GDPR if you consider that the processing of your Data is not lawful. The address of the supervisory authority responsible for the IFS Management GmbH is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit (Commissioner for data protection and freedom of information), Friedrichstr. 219, 10969 Berlin.

Berlin, 29.07.18  
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Place, date

.....  
IFS MANAGEMENT GmbH

19-07-2018

.....  
Place, date

Oleg Spružina  
CEO TÜV SÜD Czech s.r.o.

.....  
Certification body  
(Signature and company stamp)